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UNITED STATES PATENT AND TRADEMARK OFFICE

SEP 10 2001

 COMMISSIONER FOR PATENTS
 UNITED STATES PATENT AND TRADEMARK OFFICE
 WASHINGTON, D.C. 20231
 www.uspto.gov

APPLICATION NUMBER	FILED/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/867,763	05/31/2001	David Anthony Gawler	5034

CONFIRMATION NO. 6099

FORMALITIES LETTER



OC00000006370912

Charles W. Fallow
 Shoemaker and Mattare
 Suite 1203
 2001 Jefferson Davis Highway
 Arlington, VA 22202

Date Mailed: 08/01/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
Applicant must submit \$ 710 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).
- Total additional claim fee(s) for this application is \$296.
 - \$216 for 12 total claims over 20.
 - \$80 for 1 independent claims over 3 .
- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 1136.

09/12/2001 MABDI1 00000037 09867763

 01 FC:101 710.00 OP
 02 FC:102 80.00 OP
 03 FC:103 216.00 OP
 04 FC:105 130.00 OP
Copy of this notice **MUST** be returned with the reply.
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SHOEMAKER & MATTARE, LTD.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE



Docket No. 5034

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE
In re patent application of: GAWLER

Serial No. 09/867,763

Filed: May 31, 2001

Title: MAIL PREPARATION SYSTEM

Group Art Unit: 2131

Assistant Commissioner for Patents
Washington, D.C. 20231

Sir:

TRANSMITTAL OF MISSING PARTS

Attached hereto is a Notice to File Missing Parts; an executed Declaration and Power of Attorney; a Priority Document; Formal Drawings (6 sheets); an assignment; and a check in the amount of \$1176.00 to cover the fees due under 37 CFR 1.16(a); 1.16(b); 1.16(c); 1.16(e); and the assignment recordation fee.

Please charge any deficiencies to Deposit Account No. 19-2110, if necessary.

Respectfully submitted,

Charles W. Fallow

Charles W. Fallow
Reg. No. 28,946

SHOEMAKER AND MATTARE, LTD.
Suite 1203 Crystal Plaza Building 1
2001 Jefferson Davis Highway
Arlington, Virginia 22202
(703) 415-0810

August 27, 2001



Docket No. 5034

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re patent application of: GAWLER

Serial No. 09/867,763

Filed: May 31, 2001

Title: MAIL PREPARATION SYSTEM

Group Art Unit: 2131

FORMAL DRAWINGS

Assistant Commissioner for Patents

Washington, D.C. 20231

Dear Sir:

Please find enclosed herewith corrected Formal Drawings (Figs. 1-6).

No new matter is being presented.

Respectfully submitted,

Charles W. Fallow
Reg. No. 28,946

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August 27, 2001